

3.7 METHOD OF ENGAGEMENT

3.7.1 SITE-SPECIFIC ENGAGEMENT RFP

The Survey Contract Manager shall contact term contract vendor firms that have been assigned to the region for which survey work is required, informing them of the nature, special circumstances, completion time, and bid proposal due date for each site-specific engagement. The Survey Contract Manager reserves to the right to solicit additional bids from term contract vendors assigned to adjacent regions or term contract vendors who may have previously worked in the vicinity of the project.

3.7.2 SITE-SPECIFIC BIDS

The contractors shall submit firm fixed costs by the bid due date for the site-specific engagement to perform professional land surveying services by the survey due date specified by the Survey Contract Manager. The proposals shall include a detailed cost proposal by task or function, calculated using the professional rate schedule bid in response to this RFP. Bids shall be provided for work to be completed within three timeframes from the date of authorization: 60 days, 90 days, or 120 days, or such other period specified in the site-specific engagement RFP. Tasks or functions to be charged shall be highlighted in yellow on copies of the rate schedule, indicating the number of hours charged and the extended rate for such service. The bid cover letter shall provide the total amount to be charged and the copies of rate schedule sheets with highlighted tasks shall be attached.

3.7.3 SURVEY COST

The Contractor's bid shall include all costs to the Using Agency and includes all licenses, permits, insurance, costs associated with obtaining consent, all research, notifications, postage and delivery costs, office and field work, supplying and setting all corner markers, line markers, and all deliverables specified in Section 3.6 CONTRACT DELIVERABLES or as modified on the Detail Sheet for a site-specific engagement RFP.

3.7.4 NOTIFICATION OF ENGAGEMENT

The Contractor with the best proposal, all factors considered, will be given the authorization to proceed by Notification of Engagement.

3.7.5 SURVEY CONTRACT MANAGER DISCRETION

The Survey Contract Manager shall have the flexibility to invite any one or more Contractors to submit proposals for a site-specific engagement across regional boundaries when the project area extends across such regional boundaries.

3.7.6 TIME FOR DELIVERABLES

All deliverables and delivery times shall be specified by the USING AGENCY in the site-specific RFP. Bidders unable to comply with the time frame will not be penalized for future quotations, provided that they respond as a no-bid to that issue. The Using Agency will be responsible for the approval of all deliverables for each element of the tasks in the scope of work.

3.7.7 DEFICIENCY CONVERSION/ CORRECTION COST

The Using Agency and Survey Contract Manager shall have the option to mitigate deficiencies in any deliverable or any portion thereof as set forth in Section 3.0, "Scope of Work" in this RFP. The Using Agency may offer the Contractor an opportunity to correct deficiencies or may choose to convert or correct the deficiencies in house with the charge of such correction being deducted from the final

payment to the Contractor. The Contractor may accept reduction of payment as mitigation of deliverable deficiencies or elect to correct such deficiencies, if this option is offered by the Using Agency. If the correction of deficiencies results in a delay of delivery beyond the due date, the Using Agency may elect to file a PB36 NJ State Using Agency Formal Complaint Report.